



Job Title:	QC & Supplier Quality Specialist
Reports To:	Manager, QC & Supplier Quality
Location:	13562 Maycrest Way, Richmond, BC V6V 2J7
Date:	2021 Oct 25

Purpose/Role
<ol style="list-style-type: none">1. To perform incoming, in-process and final inspection products (Tiara & Reducer) in accordance with the Quality Management System.2. Support the Manager, QC & Supplier Quality with supplier quality and biological safety related activities.

Position Description
<ul style="list-style-type: none">• Writing and reviewing quality events (CAPAs, ECRs, NCs, OOSs, Deviations and SCARs).• Participating in investigation/root cause analysis.• Support in the maintenance of Suppliers:<ul style="list-style-type: none">○ Participating in/supporting Supplier Quality Audits○ Generate Supplier performance reports.○ Generate Supplier risk management reports.○ Selection and Qualification of new suppliers.• Identifying process improvement opportunities.• Applying and or maintaining the identification of products during production: recording specific data which maintains identification on the Device History Records, Rework Sheets, Reprocessing Reports and other product records (in accordance with Good Documentation Practices)• Performing, monitoring and trending of production processes i.e., environmental, RODI and product test results.• Performing incoming, in process and finished products inspections and tests.• Sterilization and final packaging/labelling activities.• Other related duties as required.

Qualifications
<p><u>Education:</u> Successful candidate should have a minimum of relevant bachelor's degree in a subject such as biology, applied biology, microbial science, microbiology, or biological or biomedical science</p> <p><u>Experience:</u></p> <ul style="list-style-type: none">• Minimum 5 years' experience working within a Medical Device, Pharmaceutical or similarly regulated industry. Experience writing quality events an asset.• Experience conducting supplier or internal audits an asset• Ability to manage multiple tasks and prioritize accordingly. <p><u>Skills:</u></p> <ul style="list-style-type: none">• Strong problem-solving and computer skills.• Strong communication and organizational skills.• Ability to work in a semi-autonomous• Ability to provide leadership to juniors and to work well in a team environment.

Please note that only candidates local to the Vancouver area, will be considered for this position.