



<b>Job Title:</b>	Production Technician I – Tissue (Maternity Leave)
<b>Reports To:</b>	Production Lead
<b>Location:</b>	13562 Maycrest Way, Richmond, BC V6V 2J7
<b>Date:</b>	2020 August 18

<b>Purpose/Role</b>
The Production Technician I – Tissue will work under the direct supervision of the Production Lead; he/she will also work closely with the Production Supervisor, Production Control Team, and other support departments to meet production schedules, goals and objectives. The incumbent will follow all applicable company Work Instructions, procedures and policies, and ensure that products and processes are in accordance with the Quality Management System.

<b>Position Description</b>
<b>Primary Tasks</b> <ul style="list-style-type: none"><li>• Works in a production environment using tools and equipment while following applicable work instructions, standard operating procedures or protocols. Types of production environments can include:<ul style="list-style-type: none"><li>○ receiving of raw tissue pericardial tissue sacs</li><li>○ tissue fixing – dipping, rinsing, performing GA changes using chemicals</li><li>○ preparing, selecting, cleaning, kitting and laser-cutting tissue components to meet specifications</li><li>○ storing and safekeeping of tissue components, chemicals/solutions, as per requirements</li><li>○ working with Glutaraldehyde/ IPAs while wearing respirator</li><li>○ performing hands-on tasks for a long period of time repetitively in a cleanroom environment while wearing all required PPEs</li><li>○ performing Cleanroom Pressure monitoring on a regular basis</li><li>○ preparing tissue products for Research and Development</li><li>○ disinfecting/sterilizing materials, tools and equipment</li></ul></li></ul>
<b>General Tasks</b> <ul style="list-style-type: none"><li>• Performs hands-on tasks for long period of time repetitively in a cleanroom environment while wearing all required PPEs</li><li>• Accurately follows instructions outlined in appropriate work instructions, updates and maintains production related documentation and logs, following GMP and GDP</li><li>• Actively participates in a production environment, to ensure products are produced on-time, efficiently, and with the highest quality</li><li>• Ensures daily/weekly/monthly targets are achieved</li><li>• Applies and maintains accurate identification on products during operations: recording the specific data which maintains identification on the Travelers, Rework Sheets/Reprocessing Reports, and other Quality records.</li><li>• Promotes safety and ensures safe work environment and safe work habits</li><li>• Supports and helps sustain all Continuous improvement initiatives</li><li>• Follows cleanroom policies to limit airborne particles and bioburden in the cleanroom environment, and assists with Cleanroom Operations and Maintenance</li><li>• Notifies the Immediate Supervisor of non-conforming product or components, low stock levels, or activities not compliant with company policies. Identifies non-conformances and responds immediately.</li><li>• Assists in the control and trigger of inventories in the cleanrooms</li><li>• Participates in cross training</li><li>• Maintains calibrated and validated equipment per internal requirements</li></ul>

- Lifts up to 50 lbs., 2 to 3 times in a shift
- Assists with other departments as needed
- Cleans workplace and sterilizes materials, tools, and equipment

**Other Tasks**

- Performs other related duties as required:
  - May perform packaging of Tiara Valve and Delivery Systems, as necessary
  - May perform Chemistry Operations/ Laboratory works, as necessary
  - May perform Shipping preparations, as necessary
  - May build heart valves, as necessary
  - May support in material handling/issuance, as necessary
  - Assists other Departments as needed

**Qualifications****Education:**

- Post-Secondary Education or relevant experience

**Experience:**

- Experience with pericardial tissue an asset

**Skills:**

- Must be able to speak and read English
- Good communication skills
- Ability to perform tasks with extreme details, accuracy and speed
- Work independently and with little supervision
- Both sitting and standing required to perform job functions
- Must be able to have good working relationships with colleagues and supervisors

PLEASE NOTE THAT ONLY APPLICANTS LOCAL TO THE VANCOUVER, BC AREA WILL BE CONSIDERED.