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| Job Title: | Program Manager |
| Reports To: | VP, Product Development & Manufacturing Engineering |
| Location: | New Brighton, MN or Richmond, BC |
| Date: | 2019 March 19 |

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| Purpose/Role |
| The Program Manager is responsible for the execution of one or more simultaneous programs (primarily the next generation TF/TS Tiara TMVR system) from development through clinical use and commercial launch. |

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| Position Description |
| <ul style="list-style-type: none">• Ensure the right product is developed to meet or exceed the company’s standard of quality• Lead program teams and facilitate communication and cross functional interaction using Core Team meetings and smaller functional technical meetings• Travel between New Brighton, MN (USA) and Richmond, BC (CA) an approximate 50/50 basis depending on project status• Ensure the program follows established design controls and a phase gate approach• Establish useful activity tracking tools for the teams to integrate with meetings and meeting minutes• Track the program’s overall schedule, budget, and phase review objectives• Schedule, plan, and coordinate resources required to execute various stages of the project• Develop and implement recovery plans for off-schedule and unanticipated eventualities• Report status updates to supervisor and executive staff regularly or on an as needed basis• Coordinate and meet with internal and external customer groups to gather marketing and sales input, to provide necessary program status and obtain customer feedback• Other related duties as may be required |

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| Qualifications |
| <p><u>Education:</u></p> <ul style="list-style-type: none">• Bachelor’s degree or equivalent in a technical, engineering, business, or financial discipline <p><u>Experience:</u></p> <ul style="list-style-type: none">• > 10 years’ experience in a medical device and manufacturing environment, or other high technology company• Minimum 5 years’ management experience• Previous program management experience• Experience in more than one of the following disciplines: Development Engineering, Product Marketing, Finance, Operations |

- Diverse experience working within small, medium and large medical device companies
- PMP certification an asset
- Lean, Six Sigma background and experience an asset
- Experience with Design Controls as related to a phase gated approach (PDP - Product Development Project)

Skills & Abilities:

- Ability to provide lifecycle management of program
- Productive team leader with strong organizational skills
- Excellent communications skills in English, both written & verbal
- Ability to travel between Canada and the United States – 50% of the time
- Proven ability to provide leadership and mentoring to team members
- Proven track record of delivering on commitments to the business

PLEASE NOTE THAT ONLY CANDIDATES LOCAL TO EITHER THE NEW BRIGHTON, MN AREA OR THE VANCOUVER, BC AREA WILL BE CONSIDERED.